

• Hilliard Family Limited Partnership

153 Lilac Ln
Slippery Rock, PA 16057

Telephone 724-794-5395
Fax 724-794-1066

1921 N. Main Street Extension Butler, PA 16001

This packet contains all of the information you need to become a resident of this building. The following documents are attached:

- (1) Lease Agreement
- (2) Entrance Application
- (3) Landlord Reference Request
- (4) Credit Application

Monthly rent includes water, sewage, and garbage removal. We charge a \$15 per applicant fee to process your application. Spouses must apply jointly as do Roommates and Couples. Please ask if you are not sure what your application fee will be. The following must be completed if you are interested in moving into this building:

- (1) Read the lease agreement. Take note of the Renters Insurance Requirement
- (2) Complete the Entrance Application, Be sure to Sign
- (3) Complete the Credit Application (Be sure to sign at the Signature of Subject Line for each applicant)
- (4) Complete the Landlord Reference Form, Be sure to Sign
- (5) Return all Completed Forms with the application Fee made payable to "Hilliard Family Limited Partnership."

We will review your application and contact you with a decision. Lease agreements will be signed when you have been approved to move into the building. Incomplete applications will not be processed.

Sincerely,

Susan E. Hilliard, General Partner

ENTRANCE APPLICATION

APPLICANT DATA IDENTIFIERS

| | | | | |
|------------------------------------|---------|----------|------------------------|------------------------------------|
| Applicant Name (Last) | (First) | (Middle) | Social Security Number | Date of Birth (for iden. purposes) |
| Spouse's Name (Last) | (First) | (Middle) | Social Security Number | Date of Birth (for iden. purposes) |
| Children's Names: _____ Age: _____ | | | | |
| _____ Age: _____ | | | | |
| _____ Age: _____ | | | | |

RESIDENCE HISTORY -- TO ENCOMPASS PAST SEVEN (7) YEARS

| | | | | |
|----------------------------|-----------------------------|---------------------------|------------|--|
| Current Address: _____ | | | | |
| City: _____ | County: _____ | State: _____ | ZIP: _____ | |
| Residence: _____ | From: _____ (Month/Year) | To: _____ (Month/Year) | | |
| Previous Address #1: _____ | | | | |
| City: _____ | County: _____ | State: _____ | ZIP: _____ | |
| Residence: _____ | From: _____ (Month/Year) | To: _____ (Month/Year) | | |
| Previous Address #2: _____ | | | | |
| City: _____ | County: _____ | State: _____ | ZIP: _____ | |
| Residence: _____ | From: _____ (Month/Year) | To: _____ (Month/Year) | | |
| Previous Address #3: _____ | | | | |
| City: _____ | County: _____ | State: _____ | ZIP: _____ | |
| Residence: _____ | From: _____ (Month/Year) | To: _____ (Month/Year) | | |

APPLICANT EMPLOYMENT HISTORY-- TO ENCOMPASS TWO MOST RECENT EMPLOYERS AND/OR MINIMUM THREE (3) YEAR HISTORY

| | | | | |
|--|------------------------|--------------|------------|--|
| Present/Last Employer: _____ | | | | |
| City: _____ | County: _____ | State: _____ | ZIP: _____ | |
| Position Held: _____ | From: _____ | To: _____ | | |
| Contact Person: _____ | Telephone #: () _____ | | | |
| Salary/Hourly wage at present time or at time of separation: _____ | | | | |
| Previous Employer #1: _____ | | | | |
| City: _____ | County: _____ | State: _____ | ZIP: _____ | |
| Position Held: _____ | From: _____ | To: _____ | | |
| Contact Person: _____ | Telephone #: () _____ | | | |
| Salary/Hourly wage at present time or at time of separation: _____ | | | | |
| Previous Employer #2: _____ | | | | |
| City: _____ | County: _____ | State: _____ | ZIP: _____ | |
| Position Held: _____ | From: _____ | To: _____ | | |
| Contact Person: _____ | Telephone #: () _____ | | | |
| Salary/Hourly wage at present time or at time of separation: _____ | | | | |

ENTRANCE APPLICATION

SPOUSE EMPLOYMENT HISTORY (IF APPLICABLE)- MOST RECENT/CURRENT EMPLOYER

Present/Last Employer: _____
 City: _____ County: _____ State: _____ ZIP: _____
 Position Held: _____ From: _____ To: _____
 Contact Person: _____ Telephone #: (____) _____
 Salary/Hourly wage at present time or at time of separation: _____

CHARACTER REFERENCES (other than relatives)

| Name | Address | Phone # | Title | Years Known |
|------|---------|---------|-------|-------------|
| | | | | |
| | | | | |
| | | | | |

BANK/FINANCIAL INSTITUTION ACCOUNT(S)

| | | | |
|-------|-----------|----------------------|------------------|
| _____ | _____ | _____ | (____) |
| Type | Account # | Bank/Branch location | Telephone Number |
| _____ | _____ | _____ | (____) |
| Type | Account # | Bank/Branch location | Telephone Number |
| _____ | _____ | _____ | (____) |
| Type | Account # | Bank/Branch location | Telephone Number |

Name of person to be notified in event of emergency:

_____ Relationship _____

Address _____ Telephone # _____

** Note: If entrance application is to be considered jointly (i.e. applicant/spouse), the spouse's signature is also required.*

Applicant's Signature: _____

Date: _____

Spouse's Signature: _____

Date: _____

• **Hilliard Family Limited Partnership* Landlord Reference**

153 LILAC LN
SLIPPERY ROCK, PA 16057

TELEPHONE 724-794-5395
FAX 724-794-1066

Date: _____

Name: _____

Address: _____

Present landlord _____ **Phone** _____

- 1) How long has resident lived at this address? _____
- 2) Does the resident maintain the premises in good condition? _____
- 3) Have you ever had any complaints on he/she? _____
- 4) What monthly rent does the resident pay? _____
- 5) Does the resident pay the rent on time? _____ How many times late? _____
- 6) How many people reside at this address? _____
- 7) Would you rent to this family again? _____

Previous landlord _____ **Phone** _____

- 1) How long did the former resident rent from you? _____
- 2) Did he /she maintain premises in good condition? _____
- 3) Did you have any complaints on he/she? _____
- 4) Did he/she pay the rent on time? _____ If late how many times? _____
Do they owe you any back money? _____ If yes how much? _____
- 5) How many people resided there? _____ Were they all on the lease? _____
- 6) Would you rent to he/she again? _____

I hereby authorize release of requested information _____

